

Board Meeting Minutes
February 3, 2026

The Village of Caledonia Board of Trustees held a meeting on Tuesday, February 3, 2026 at 6:00 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Janet Cappotelli, Trustee Dean Manley, Trustee Sarah Santora and Trustee Chris Terborg. Also in attendance was Code Enforcement Officer Robert LaPoint and Village Attorney Ed Russell. Absent: Working Foreman Chris Buckley and OIC Jared Passamonte.

Public Hearings: Local Law #3-2026, Vehicles and Traffic. Clerk-Treasurer Ann Marie Grattan read the legal notice. A **motion** was made by Trustee Terborg to open the Public Hearing at 6:01 p.m.; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

A **motion** was made by Trustee Santora to approve the January 6, 2026 Board Meeting Minutes; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

Bills were audited and ordered paid:

Abstract #1523, General \$2,014.79 & Water \$17,802.53

Abstract #1546, General \$2,114.41 & Water 903.18

Abstract #1509, General \$46,602.37 & Water \$11,706.13

A **motion** was made by Trustee Terborg to approve the pre-paid and February bills paid; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

Community Open Forum:

Vicky Riggi, 376 Park Place discussed speeding concerns on Park Place. There are six young boys living in the area and concerns with the snow plow speeds and vehicles cutting through off of State Street to and from the Caledonia golf course. The police speed scanner is set near this area in the summer months however Mayor DiLiberto will discuss the concerns with Chris Buckley and Jared Passamonte.

Clerk-Treasurer Ann Marie Grattan presented the January Clerk Report. Reports presented: Treasurer Summary Report, Water Reconciliation & Credit Report, Fund Balance Sheets, Statement of Revenue & Expenditures and the General Ledger. A **motion** was made by Trustee Manley to accept the report; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

February 3, 2026

Village of Caledonia

Code Enforcement Officer Robert LaPointe presented the January CEO Report. A building permit was issued for a new warehouse for Upstate Breaker. A certificate of completion was given to 3207 Lehigh Street for a building demolition. An order to remedy was issued to 64 North Street and 3154 State Street for the removal of trash. An unregistered vehicle was issued to 3165 Church Street. 215 North Street is being cleaned up and the truck was removed. The Caledonia Village Inn submitted a variance for a kitchen and loading dock extension. The right-of-way easement for 3059 Main Street was reviewed with the owner. Dave Tytler has returned to building inspections. Robert completed the annual Census Report C-404. A **motion** was made by Trustee Terborg to accept the report; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

DPW – no report

Mayor DiLiberto read the Police Report for January. There were 52 calls for service, 16 traffic tickets issued, three arrests and two parking warnings. The three new part-time police officers are working out and will attend the March meeting for meet and greet. The protest on Saturday, January 31st from noon to 1 p.m. went without any major issues. The Tracs and SJS systems are in working order with help from IT. The NYSP audit was completed and ready for records and reporting. The CPD will meet with the new Livingston County District Attorney's Office victim/witness coordinator. Two of the patrol officers were recalled; fixed and updated. The CPD assisted with Mary Catherine Hamilton's traffic/funeral detail. A sex offender updated their info/address with the police department. The fire extinguishers in the office and police cars were serviced. There was a criminal mischief at Jones Chemicals with a disgruntle employee. A **motion** was made by Trustee Santora to accept the report; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

Mayor DiLiberto read the SRO Report for January. There were 66 requests for police services and ten classroom visits. Staff training was conducted on doors and locks. The SRO is working with CPS to locate a child and facilitated a mental health transport to the hospital. Vapes were tested for THC. The SRO assisted in retrieving stolen property and reviewed cameras for several other incidents. A **motion** was made by Trustee Santora to accept the report; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

Mayor Report – discussed the 2025 Youth Grant has been updated with all the insurance, disabilities and workman compensation forms for 2026. Discussed the village participating in the 2026 NYS Local Government Efficiency Grant Program that the village is participating in with Angela Ellis of Community Intelligent Planning. The grant will focus on supporting Code Enforcement Officer with the clean up of certain properties. Mayor DiLiberto completed the

February 3, 2026

Village of Caledonia

Tree City Application for 2026. The New York Main Street Technical Assistance Grant is in the final stages. Reimbursements and voucher paperwork has been submitted. The mayor is working on the next step which is the monitoring questionnaire. Chris Buckley and Ann Marie Grattan are part of the Livingston/Wyoming County Water Loss Pilot Program. The mayor is attending a Rotary Club meeting on Thursday at the Caledonia Village Inn and will be the guest speaker.

Trustee Santora discussed the Be Well Meetings she is attending and a group is being formed to kick off the program. Trustee Santora inquired if applications have been received for the vacant Recreation Director position. Two applicants are interviewing on Monday. Trustee Santora suggested removing one Park Supervisor position and filling it with two Directors. Trustee Santora suggested reducing the program hours to 9 am -2 pm to help alleviate some of the parent/child problems from last summer that had to involve the police department. Trustee Terborg, the liaison to the Recreation Commission, will contact Chairperson Betty McClenney to discuss options.

A **motion** was made by Trustee Terborg to approve Mayor DiLiberto to sign the 2026 Downtown Partnership Program Memorandum of Understanding; Trustee Manley seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

A **motion** was made by Trustee Santora to approve Mayor DiLiberto to sign the 2026 Labella contract for professional grant writing services; Deputy-Mayor Cappotelli seconded the motion.
AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

2026 Livingston County Water Rates – per day fee increase from \$7.01 to \$7.31 for 4” meter size. The per gallon rate is increasing .29 or 9.8%. The village rate will increase .45 per 1,000 gallons of usage. The mobile home community on Iroquois Road will increase from \$10.50 per 1,000 gallons of usage to \$11.00. The base rate of \$35 per unit will stay the same. A **motion** was made by Trustee Manley to change the rate per thousand from \$7.25 to \$7.70 and \$10.50 to \$11.00 for MHC; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

Trustee Santora asked if the village makes money off of water. The answer is yes, to cover the remaining expenditures required to run a water system. The village only has two sources of revenue for the water fund. To not pass the increases on would deplete the water fund balance.

A **motion** was made by Trustee Santora to reschedule the Budget Workshops for Saturday, March 21, 2026 and Saturday, March 28, 2026 at 9:00 a.m.; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg
NAY: None

February 3, 2026

Village of Caledonia

A **motion** was made by Deputy-Mayor Cappotelli to reschedule the Budget Public Hearing to Tuesday, April 14, 2026 at 6:00 p.m.; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

Public Comment Period on Local Law: no comments were made. A **motion** was made by Trustee Manley to close the public hearings at 7:07 p.m.; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

Resolution and order enacting Local Law #4-2026: the following resolution was offered by Trustee Manley with Trustee Terborg moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on January 6, 2026 for a Public Hearing to be held on February 3, 2026 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposed amendment to Chapter 202, Titled Vehicles and Traffic,

WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on February 3, 2026 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the Proposed Local Law, or any part thereof, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt Local Law No. 3-2026.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia hereby adopts said Local Law No. 3-2026 amending Local Law Chapter 202, Titled Vehicles and Traffic,

RESOLVED, that the Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Code Book of the Village of Caledonia, and to give due notice of the adoption of said Local Law to the Secretary of State.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

February 3, 2026

Village of Caledonia

A **motion** was made by Deputy-Mayor Cappotelli to schedule a Public Hearing on Tuesday, March 3, 2026, Local Law #4-2026, adding Professional Services to Chapter 215-121 of the code; Trustee Terborg seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley, Santora and Terborg

NAY: None

There being no further business, Deputy-Mayor Cappotelli made a motion to adjourn at 7:15 p.m.;

Ann Marie Grattan -Village Clerk-Treasurer