

Board Meeting Minutes
November 4, 2025

The Village of Caledonia Board of Trustees held a meeting on Tuesday, November 4, 2025 at 6:00 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Janet Cappotelli, Trustee Dean Manley and Trustee Sarah Santora. Also in attendance was OIC Jared Passamonte, Code Enforcement Officer Robert LaPoint, Working Foreman Chris Buckley and Village Attorney Ed Russell. Absent: Trustee Chris Terborg

A **motion** was made by Trustee to approve the October 7, 2025 Board Meeting Minutes; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley and Santora

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the October Clerk Report. Reports presented: Treasurer Summary Report, Water Reconciliation & Credit Report, Fund Balance Sheets, Statement of Revenue & Expenditures and the General Ledger. A **motion** was made by Deputy-Mayor Cappotelli to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley and Santora

NAY: None

Code Enforcement Officer Robert LaPoint presented the October CEO Report. Permits were issued for a roof replacement, sign at the new Springbrook Tavern and sign at the new Crazy Birds Café. A storage pod has been removed from the road on Philmore Avenue. The Reminisce Restaurant on Main Street has been sold and will reopen as a Mexican Restaurant. A **motion** was made by Trustee Manley to accept the report; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley and Santora

NAY: None

Working Foreman Chris Buckley presented the October DPW Report. 5,488,000 gallons of water was pumped and both water tests were negative. GIS mapping continues and 14 stake outs were performed. The meter vaults were inspected and winterized. A new water service was installed at 130 North Street. Leaf pickup has begun and ditches were cleaned on Technology Place, Middle Road and Center Street. The village crew assisted the Town of Caledonia with nova chip and drive way aprons. Street sweeping continues and trucks/plow equipment are mounted for winter. The new dug outs at Tennent Park are having soffit added and covering fascia. Normal maintenance continues of the buildings and fall/winter maintenance was performed on all heaters and boilers. The heater in the fire hall was repaired. An easement is needed for a water line on Lehigh Street. A **motion** was made by Trustee Santora to accept the report; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley and Santora

NAY: None

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Bills were audited and ordered paid:

Abstract/Batch #1,327 – General \$4,899.33 & Water \$18,402.11

Abstract/Batch #1,347 – General \$3,809.94 & Water \$886.33

Abstract/Batch #1,326 – General \$16,576.99 & Water \$2,338.93

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley and Santora

NAY: None

OIC Passamonte presented the October Police Report. There were 57 calls for service, 23 traffic tickets issued, three arrests and eight Town of Caledonia assists. Annual Sexual Harassment and Work Place Violence training is being attended by officers. There were two DOA's on Lehigh Street; nothing suspicious. Halloween night was busy with no incidents. Mini bikes in the village continue to be an issue; police working with parents. A meeting was held with the Purina plant. There were several family-trouble calls and EMT calls. Three interviews were held for new part-time officers. A reported of a suspicious male on Main Street was subject waiting for a person. Three background checks were conducted for the Livingston County Sheriff's Department. The PD assisted the Livingston County Sheriffs Office several times in the town for miscellaneous complaints. A **motion** was made by Trustee Manley to accept the report; Deputy-Mayor Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley and Santora

NAY: None

OIC Passamonte presented the October School Resource Officer Report. There were 79 district requests for police services, one juvenile case cleared and seven classroom visits. There was a custody issue between parents in the elementary school and confidential investigation for a student. There was an injury on the playground and ambulance calls for high school students. The SRO assisted with a homecoming dance and Raider Recess. The SRO went on home visits with the school social worker and did a welfare check on a parent. The SRO attended PREVENT meeting with the Superintendent. The Shop-With-A-Cop list was sent. A key fob audit was started and a harassment investigation. The SRO facilitated a Food Link event at the school and assisted the high school staff with returning students who left the building. A **motion** was made by Trustee Manley to accept the report; Deputy-Mayor DiLiberto seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley and Santora

NAY: None

Brownsfields Site Reuse and Revitalization Program: presented by Nate Cole - Principal Community Development Specialist, Livingston County, Megan Crow – Planning Director, Livingston County and Katie Nelson – Senior Environmental Scientist at Montrose Environmental. The objective of this program is to place vacant, abandoned or underdeveloped properties back into productive use through: 1) Environmental Studies 2) Potential cleanup action 3) Redeveloping planning. This area-wide planning opportunity is available and to Village and Town of Caledonia and Village of Dansville in the amount of \$1.5 million. The presenters will be attending a Town of Caledonia board meeting to present the grant opportunity. Copies of the presentation are available at the Village Office.

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Mayor Report – Mayor DiLiberto is working with Blue Sky on the cell tower lease as the village is set to collect a percentage of the income collected off the towers at year 10 contract renewal date. Mayor DiLiberto spoke with our insurance provider Tompkins Insurance who is being purchased by Arthur Gallagher Agency. Discussion regarding 215 North Street and whether there are code violations. CEO Robert LaPoint will visit the property and issue violation notes as needed.

Chapter 67 – Brush, Grass, Weed -Village Attorney Ed Russell will present at the December board meeting an amendment to §67-2 -Failure to comply with notice to cut or remove and §67-2 -Penalties for offenses.

Chapter 202 – Vehicle and Traffic -Village Attorney Ed Russell will present at the December board meeting an amendment to add no parking signs at dead end streets, a 4-ton limit to commercial trucks on Ida’s Lane and a crosswalk on Iroquois Road to the parking lot.

ZBA Vacancy Appointment – Trustee Santora will contact a village resident interested in the position.

Deputy-Mayor Cappotelli presented the following Resolution with Trustee Manley moving for adoption:

APPROVING JOINT SERVICES AGREEMENT FOR MACHINERY, TOOLS, EQUIPMENT AND SERVICES SHARING ACCESS

WHEREAS, New York State Highway Law §133-a authorizes the County to enter into agreements to permit the use of County-owned machinery, tools or equipment by other municipal corporations; and

WHEREAS, it would be in the Village’s best interest to enter into such agreements with Livingston County and towns located within the county, now, therefore, be it

RESOLVED, that the Mayor of the Village of Caledonia is hereby authorized to sign a joint services agreement, the format of which is attached to this resolution, with any town in Livingston County and Livingston County.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley and Santora

NAY: None

A **motion** was made by Trustee Manley to approve Mayor DiLiberto to sign the Intermunicipal Agreement for Shared Services with the Livingston County Water and Sewer Authority for the Water Loss Pilot Program; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor Cappotelli, Trustee Manley and Santora

NAY: None

There being no further business, the meeting adjourned at 8:00 p.m.

Ann Marie Grattan
Village Clerk-Treasurer