

Village Board Meeting Minutes
May 3, 2022

The Village of Caledonia Board of Trustees held a meeting on Tuesday, May 3, 2022 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Janet Cappotelli and Sarah Santora, Working Foreman Chris Buckley, OIC Jared Passamonte, Code Enforcement Officer Mike Burnside and Village Attorney Ed Russell. **Absent:** Trustee Dorothy-Grant Fletcher.

A **motion** was made by Trustee Santora to approve the April 4, 2022 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustee Cappotelli and Santora

NAY: None

Abstain from vote: Deputy-Mayor O'Donoghue was absent from this meeting.

Bills were audited and ordered paid:

Abstract #702, General \$6,048.91 & Water \$1,639.00

Abstract #510, Water \$14,693.24

Abstract #703, General \$51,223.88 & Water \$1,142.17

Abstract #511, Water \$169.18

Abstract #100, Capital \$1,281.00

A **motion** was made by Trustee Cappotelli to approve the bills paid; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Public Forum – no comments.

Mayor Report – the Livingston County Fair and Agricultural Society met with Mayor DiLiberto to discuss whether the village has licensing authority over events. According to NYS Not-for Profit Corporation Law Section 1409(K) “exhibitions and entertainments on fair grounds are to be exempt from license”. Village Attorney Ed Russell confirmed that the village cannot require Village approval or permitting except in the case of health or safety. The regulation of the fairgrounds is left to the state and county to inspect the fair grounds and issue permits for various activities. The state law takes the authority away from the municipalities as state law overrides or supersedes village code. The Livingston County Fair and Agricultural Society will continue to inform the police, fire and ambulance if services are needed for any particular event.

The Day of Caring has been cancelled; the NHS is not sponsoring the day this year. A group of students may still gather to work on Saturday, May 21st at 3 p.m.

Trustee Reports – Trustee Cappotelli was present at the Recreation Meeting held on Monday. The committee discussed how the Tim Anderson donations might be used. Several ideas were presented and at this time a pavilion at Washburn Park will be researched for plans/costs. The

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Summer Park Program will operate 9 am to 4 pm at Hamilton Park for students' kindergarten to 4th grade. Washburn Park will operate 1-4 pm each day for student's 5th grade and higher.

Trustee Santora thanked Chris Buckley for having the Tim Anderson field signs made and discussed repairs for the pickleball court at Washburn Park. Chris and crew will work on improvements. Striping paint is unavailable right now.

A **motion** was made by Trustee Santora to approve the MRB Group GIS System Development proposal for \$11,400 and to authorize Mayor DiLiberto to sign the contract; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the April Clerk Report. Submitted were Budget Status Reports for General, Water, Capital, CD Special Grant and Trust & Agency Funds, a list of revenues and expenditures, Water Credit Report and Financial Report. Department Supervisors received their Payroll & Contractual Reports. A **motion** was made by Trustee Santora to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Code Enforcement Officer Mike Burnside presented the April CEO Report. Permits were issued for two sheds, a roof, fence, gazebo and demolition permit. Inspections continue at 22 Stoney Oak Circle, 2943 Main Street and 1 Technology Place. Freedom of Information requests were completed. Sprinkler and building plans were reviewed for Upstate Breakers. Mike attended meetings for the Planning and Zoning Boards and with MRB Group regarding the new GIS system. A **motion** was made by Deputy-Mayor O'Donoghue to approve the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Discussion with CEO Mike Burnside regarding a variance request the owner of 3086 Mill Street has with the Zoning Board of Appeals. If the ZBA is unable to grant a variance as per the criteria they must meet for approval, the village board will further discuss a rezone of the Land Conservation zoning for four properties on Mill Street.

Working Foreman Chris Buckley presented the April DPW Report. 6,026,000 gallons of water was pumped and both water samples were negative for bacteria. 27 stake outs were performed, main line valves were exercised and remote water meters continue to be installed. 220 tons of salt and 1,400 gallons of liquid deicer was ordered. Sweeping continues on village roads and assisting on state roads. Plow damage was cleaned up and trees were trimmed, removed and seven new trees planted. Spring and summer equipment was serviced. The parks are now open and Empire Fence repaired a fence at Tennent Park due to a fallen tree. New roofs were installed on the pavilion, bathroom and storage shed at Hamilton Park. The boiler in the Village Office was inspected by the NYS Department of Labor and passed all tests. A **motion**

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was made by Trustee Santora to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve Kyle Bice a \$1.00 hourly increase effective April 4, 2022 due to passing his CDL test; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Trustee Cappotelli to hire Tyler Pangrazio as a laborer this summer at \$13.20 per hour; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Police OIC Jared Passamonte presented the April Police & SRO Reports. There were 66 calls for service, eight Town of Caledonia assists, four motor vehicle accidents, three mental health incidents, 18 traffic tickets issued, one use of force arrest and three other arrests. The radars were sent to Albany for certification testing and passed. There was a mental health issue on Barks Road and trespassing on McIntyre Road. Various yards signs were taken throughout the village. There was a DWI arrest, mental health arrest and death notification on Sand Hill Road. OIC Passamonte attended a Law Enforcement Council meeting in Geneseo. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

The SRO Report includes 13 district calls for police services, nine out-of-building assists, one criminal juvenile case cleared and two classroom visits. There were two traffic stops and two tickets issued. The SRO assisted the LCSO with a family welfare check and the MCSO with an ongoing investigation regarding a threat. There was a sex abuse investigation case unfounded. There was a student aggravated harassment case and students sending inappropriate photos. The SRO dealt with a reckless endangerment fire incident, a vehicle lockout, a passed bus incident and attended a suicide prevention task force meeting. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Security Camera's – a new quote was presented. There are still areas of concern therefore the village IT contractor will be contacted to further discuss the questions that remain. Tabled until June meeting.

Solar Local Law – tabled until the June meeting.

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A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Amendments; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A2302 Sweeping & A5110.200 Street Equipment, \$8,401.59

A1710 Village Work Done & A8560.400 Trees Cont., \$1,843.00

A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Transfers; Trustee Santora seconded the motion.

A3120.130 Police PT Pers from A3120.110 Police Pers \$11,183.76

A3120.200 Police Equip from A3120.400 Police Cont 1,514.20

A5142.400 Snow Cont from A5142.100 Snow Pers \$1,164.19

A8560.100 Shade/Tree Pers from A5110.100 Street Pers \$4,648.86

H1440.400 Engineering from H98340.400 T&D Cont, \$3,505.00

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue for Village Attorney Ed Russell to sign the Casella garbage/recycle contract with the Certificate of Insurance and Bond Performance paperwork received; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

2022 Tax Warrant: a **motion** was made by Deputy-Mayor O'Donoghue to approve the 2022 Tax Warrant; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Property Tax Levy	\$1,037,214.00
For the General Fund (Prorates):	\$ 509.07
<u>For the Water Fund (Unpaid Water):</u>	<u>\$ 5,198.40</u>
Being for all purposes a total amount :	\$1,042,921.40

Charter One Contract/Schedule Public Hearing – a **motion** was made by Deputy-Mayor O'Donoghue to schedule the Charter One Public Hearing for Tuesday, June 7, 2022 at 6:30 p.m.; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to schedule a Public Hearing to appropriate \$54,003 from the Capital Reserve towards the Church Street Road Project on Tuesday, June 7, 2022 at 6:30 p.m.; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

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1 Technology Place – the new owner of the property, Upstate Breakers, would like to keep one of the buildings that was to be demolished. All the other buildings are down and removed from the premises. The owner will go back to the Planning Board to seek approval. A **motion** was made by Deputy-Mayor O'Donoghue to authorize the Village Attorney Ed Russell to release funds from the escrow account but leave \$60,000 in until the Site Plan Planning Board approval is met; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Trustee Cappotelli to accept Police OIC Jared Passamonte's letter of resignation effective May 30, 2022, with 60 hours of remaining vacation time to be used within three months; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Officer Passamonte will be rehired back as a part-time OIC Police Officer once his retirement becomes official on May 30th.

There being no further business, a motion to adjourn was made by Deputy-Mayor O'Donoghue at 8:00 p.m.; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Ann Marie Grattan

Village Clerk-Treasurer