

**Village Board Meeting Minutes
March 7, 2023**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, March 7, 2023 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor O'Donoghue, Trustee Dorothy Grant-Fletcher and Sarah Santora. Also present Working Foreman Chris Buckley, Code Enforcement Officer Mike Burnside, Officer-in-Charge Jared Passamonte and Village Attorney Ed Russell. Absent: Trustee Janet Cappotelli

A **motion** was made by Trustee Grant-Fletcher to approve the February 7, 2023 Board Meeting Minutes; Trustee Santora seconded the motions.

AYE: Mayor DiLiberto, Trustee Grant-Fletcher and Santora

NAY: None

Deputy-Mayor O'Donoghue was absent from this meeting.

A **motion** was made by Deputy-Mayor O'Donoghue to approve the February 21, 2023 Board Meeting Minutes; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Trustee Grant-Fletcher was absent from this meeting.

Table approval of February 26, 2023 Board Meeting Minutes.

Mayor DiLiberto – received a complaint from a town resident regarding the Biden flag on North Street. Scott explained, inappropriate as it is, it is private property and the village has no authority to remove it. The Tree City application was complete with the help of Alan Garrett. Scott asked Chris Buckley if the pile of snow on State Street near the lawyer's office could be moved first after storm pickup. The DPW will remove that pile first.

Code Enforcement Officer Mike Burnside presented the February CEO Report. A roof-repair permit was issued to 3049 Ida's Lane. Construction inspections continue at 3186 Mill Street, 3158 State Street and 3108 Main Street. A complaint was received regarding an unregistered MV at 121 North Street. Mike met with the new owner of 3158 State Street regarding the change of occupancy and updates to the building. The NYS Annual report is complete and filed with the state. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Santora seconded the motion.

A **motion** was made by Deputy-Mayor O'Donoghue to approve the February 26, 2023 Board Meeting Minutes; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

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Clerk-Treasurer Ann Marie Grattan presented the February Clerk Report. Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Water Credit Report and the Financial Report. Department Supervisors received their Payroll & Contractual Reports. A **motion** was made by Trustee Santora to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora
NAY: None

2023-2024 Tentative Budget was presented to the Village Board. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora
NAY: None

Working Foreman Chris Buckley presented the DPW Report for February. 6,480,000 gallons of water was pumped. Water testing samples were negative. The GIS mapping of the village infrastructure continues. Five stake outs were performed, water meters are being installed and several curb stops were repaired. Salt usage to date is 80 tons and snow/ice control continues. The village did work on River Road for the county. Brush was picked up after the recent wind storm. The CHIPS reimbursements were submitted to the state. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora
NAY: None

Mike Burnside presented the February SRO Report. There were 15 district requests for police services, eight out-of-building assists, three classroom visits and two emergency drills. Three traffic stops resulted in two tickets issued. Mike attended SRO training in Saratoga Springs. Security was provided during door repairs. An investigation was done due to a report of inappropriate pictures on a school computer. An elementary student was escorted to school. A possible unlawful surveillance investigation is under way. A mental health arrest of an elementary student resulted in a transport to Strong Memorial Hospital. A **motion** was made by Trustee Santora to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora
NAY: None

OIC Passamonte presented the February Police Report. There were 63 calls for service, 18 traffic tickets issued, one mental health incident, nine Town of Caledonia assists and two arrests. All officers met for a department meeting regarding state updates and new policies. Officer Passamonte continues to work on state compliance paperwork and attended Livingston County Drug Task Force and Law Enforcement Council meetings. Caledonia Police assisted the Livingston County Sheriff Office with a suspect taken into custody after leaving CMCS. There was a domestic incident on State Street with an arrest made. Officer Estabrooks met with Homeland Security at the Fish Hatchery for the annual meeting and security checks. There was family trouble on Spring Street. Officer Mitchell graduated from the academy and is working for

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the PD now. The minor ice-storm had power lines down, minor motor vehicle accidents and no major damage to the village. A **motion** was made by Trustee Santora to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

Bills were audited and ordered paid:

Abstract #731, General \$3,727.24 & Water \$1,566.47

Abstract #527, Water \$19,894.00

Abstract #528, Water \$1,638.12

Abstract #732, General \$35,061.17 & Water \$1,045.96

A **motion** was made by Trustee Grant-Fletcher to approved the bills paid; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

A **motion** was made by Trustee Santora to accept Josh Shelton's letter of resignation as Recreation Director effective April 1, 2023; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

Site Plan Review – the Village Board was presented a packet regarding proposed changes to the site plan review process by Ed Russell, Village Attorney. Public Hearing Timeline – should be changed to 62 days that the Planning Board has to decide whether to hold a public hearing or not. Current village code is 45 days. Local Law #3-2023 will be presented at the April board meeting, to hold a Public Hearing in May to amend current code. Application Fees – should be reviewed to match our rates to other municipalities. Application Form/Checklist – update to match with the Village Law. The Village Board will review the information presented and table until the April meeting.

A **motion** was made by Deputy-Mayor O'Donoghue to approve a fundraiser for Tim McArdle, Assistant Principal of CMCS, to hold a car vacuuming/cleaning event on March 25th in the Commons; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Amendments; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

A3005 Mortgage Tax \$6,064 & A3120.200 Clerk Equipment

A3501 CHIPS \$9,917.15 & A5110.400 Street Contractual

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A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Transfers; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

A1325.400 Clerk Cont \$675.03 & A1410.110 Deputy Clerk Pers

A1420.400 Law Cont \$4,081.11 & A1990.400 Contingent

A8010.400 Zoning Cont \$77.03 & A8020.400 Planning Board Cont

A5110.200 Street Equip \$1,389.97 & A5110.400 Street Cont

A **motion** was made by Trustee Santora to approve Mayor DiLiberto to sign the Caledonia CSG LLC Decommissioning Agreement; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

Executive Session: a **motion** was made by Trustee Grant-Fletcher to enter into Executive Session for legal discussions at 7:25 p.m.; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

After some discussion, a motion was made by Deputy-Mayor O'Donoghue to close the Executive Session at 7:30 p.m.; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the 30-day waiver notice for Daves Place LLC, located at 26 North Street and for Mayor DiLiberto to sign a letter acknowledging the waiver; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Grant-Fletcher and Santora

NAY: None

There being no further business, the meeting adjourned at 7:30 p.m.

Ann Marie Grattan

Village Clerk-Treasurer