

**Village Board Meeting Minutes
March 2, 2021**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, March 2, 2021 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Janet Cappotelli, Dorothy Grant-Fletcher and Sarah Santora. Also, present was Village Attorney Ed Russell, Police OIC Jared Passamonte, Water and Street Superintendent Chris Buckley and Code Enforcement Officer Mike Burnside.

A **motion** was made by Deputy-Mayor O'Donoghue to approve the February 2nd and February 28th, 2021 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Public Hearing Local Law #1-2021 – Property Tax levy. Clerk-Treasurer Ann Marie Grattan read the legal notice posted in the Livingston County Newspaper. A **motion** was made by Deputy-Mayor O'Donoghue to open the Public Hearing at 6:32 p.m.; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Mayor DiLiberto explained the law is passed each year to allow the Village to override the property tax cap if necessary.

1 Technology Place – Ed Russell gave an update on the pending sale of the property. Upstate Breaker intends to purchase the property. The Planning & Zoning Board of Appeals are holding a joint Public Hearing on March 16th. The parcel would be subdivided with the bank owning 1 parcel and Upstate Breaker the other parcel. If approved funds will go into an escrow for the demolition of the vacant buildings. The village engineer will review the paperwork and the owners would have to obtain an area variance from the Zoning Board and site plan approval from the Planning Board.

OIC Passamonte presented the February Police & SRO Reports. There were 60 calls for service, six parking tickets, 25 traffic tickets, two mental health incidents, six Town of Caledonia assists, two accident reports and one arrest. Several fraud complaints were taken, family trouble on East Avenue and several EMS calls for assist. The Police Reform and Reinvention Collaborative Process was completed and Mayor DiLiberto thanked for all his hard work. The new Police SUV is in the final stages of being road ready. There were several calls to the Caledonia Apartments on Leicester Street; harassment, welfare checks and juvenile issues. A warrant out of Genesee County is for a person living in the village unable to be located at this time. There was a dog attack on Spring Street. The owner suffered serious injuries. There was

March 2, 2021

Village of Caledonia

one traffic complaint from a CMCS bus driver on North Street. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

The February SRO Report includes 11 district requests for police services, four out-of-agency assists, two criminal juvenile cases cleared and nine classroom visits. The new traffic flow to the middle school re-opening was monitored. Assisted the high school with getting mental health information for students. The SRO filled in for the Crossing Guard for one day. Initiated a sex abuse investigation between middle school students and a harassment complaint in the middle school. Investigated e-mail threats between students and initiated an assault investigation between elementary students. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Trustee Cappotelli discussed changes to the summer park program. Younger kids will meet at Hamilton Park in the morning in small groups. An Arts & Crafts aid will be hired. A daily log will be kept on sanitizing and the Director has been requested to plan ahead activities with communication to parents to attract more kids to attend. The afternoon would be for older kids at Washburn Park.

Trustee Santora recently learned of a \$500,000 SAM grant Chili receives each year. The Village of Lima recently was awarded \$240,000. Applying for the application takes preparation in advance such as a letter from Senator Gallivan as a sponsor. A community group would be formed, Village Board Minutes would reflect the villages intent to apply for the grant and estimation of costs and architect drawing would be submitted along with the application. A **motion** was made by Deputy-Mayor O'Donoghue to approve Trustee Santora to continue moving forward exploring SAMS grants for the village parks; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Water & Street Superintendent Chris Buckley presented the February DPW Report.

5,683,000 gallons of water was pumped and both water tests were negative for bacteria. New water meters continue to be installed. The Village applied for the GIGP grant to fund the remainder of the water meters to be replaced. Snow and ice removal continues; 103 tons of salt used to date. The snowflake and winter banners were removed. The bucket truck is finished being prepped and is being painted now. Several building maintenance issues were complete

March 2, 2021

Village of Caledonia

including at the fire hall. A **motion** was made by Trustee Grant-Fletcher to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Trustee Grant-Fletcher for Chris to place an ad in the paper to hire a new Motor Equipment Operator; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher & Santora

NAY: None

Tom Buckley will be retiring at the end of April.

Code Enforcement Officer Mike Burnside presented the February CEO Report. A generator was installed at a home on Iroquois Road. Construction inspections continue at 3156 and 3154 State Street, 3147 Lehigh Street and 17 Stoney Oak Circle. Mike continues to work with the Planning Board, Village Attorney and Village Engineer on 1 Technology Place. Also, with TK Automotive on a car wash, a new garage business on State Street and a new antenna at the Verizon Center Street tower. Mike continues to provide information to the Department of State Investigators at their request. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher & Santora

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the February Clerk Report. Submitted were Budget Status Reports for General, Water, Capital, Trust & Agency and CD Special Grants Funds, a list of revenues and expenditures, the Financial Report and the Water Reconciliation Report. Department Supervisors received their Payroll & Contractual Reports. The Water credit report included a \$15.41 credit to account 04-2796 due to a bankruptcy. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve a Budget Amendment to A3089 State Grant and A1110.400 Court Contractual for \$10,000; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher and Santora

NAY: None

March 2, 2021

Village of Caledonia

Public Health Emergency Plan mandated by the State has been completed and will be attached to the Village Employee Handbook. A **motion** was made by Deputy-Mayor O'Donoghue to approve the Public Health Emergency Plan; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF CALEDONIA

Deputy-Mayor O'Donoghue made the following Resolution with Trustee Grant-Fletcher moving for adoption:

WHEREAS, on June 12, 2020, the Governor of the State of New York signed Executive Order No. 203, *New York State Police Reform and Reinvention Collaborative* (the "Executive Order"), which requires each local government entity with a police agency operating with police officers as defined in Section 1.20 of the New York Criminal Procedure Law ("CPL") to:

(1) perform a comprehensive review of current police force deployments, strategies, policies, procedures, and practices, and

(2) develop a plan to improve such deployments, strategies, policies, procedures, and practices, for the purposes of addressing the particular needs of the communities served by such police agency, promote community engagement to foster trust, fairness, and legitimacy, and to address any racial bias and disproportionate policing of communities of color;

WHEREAS, the Executive Order directs the chief executive officer of each local government to convene the head of the local police agency and stakeholders in the community to develop a reform plan that is tailored to the specific needs of the community;

WHEREAS, the Executive Order further directs that such plan shall be offered for public comment to all citizens in the locality, and after consideration of such comments, shall be presented to the local legislative body in such political subdivision, which shall ratify or adopt such plan by local law or resolution, as appropriate;

WHEREAS, the Village has a police agency operating with police officers as defined in Section 1.20 of the CPL (the "Village Police Agency");

WHEREAS, the Village, in consultation with the local officer in charge and the stakeholders, has performed a comprehensive review of current Village Police Agency force deployments, strategies, policies, procedures and practices, in consultation with the stakeholders of the community;

March 2, 2021

Village of Caledonia

WHEREAS, the Village, in consultation with the local chief of police and the stakeholders in the community have developed a plan to improve police deployments, strategies, policies, procedures, and practices, for the purposes of addressing the particular needs of the Village which is served by the Village Police Agency, promote community engagement to foster trust, fairness, and legitimacy, and to address any racial bias and disproportionate policing of communities of color within the Village; and

WHEREAS, the Village presented the plan, attached hereto as Exhibit A (the “Police Reform and Reinvention Collaborative Plan”), for public comments at a public meeting with the stakeholders of the community on February 3, 2021 and February 10, 2021;

WHEREAS, the community feedback received and the discussions held are set forth in Section 7, *Stakeholder Feedback*, on the attached Police Reform and Reinvention Collaborative Plan;

WHEREAS, the community identified the need for mental health assistance in the community, which requires financial assistance from the State of New York due to the budgetary constraints of the Village;

WHEREAS, community outreach was also discussed; specifically, ways in which the Village Police Agency could further improve and foster community trust and engagement;

WHEREAS, the Village will continue to meet with stakeholders in the community to address any policing concerns;

WHEREAS, the Village will review its policies, procedures and practices on an annual basis, or more often, if needed, to make any necessary adjustments thereto; and

WHEREAS, the Village has presented the attached Police Reform and Reinvention Collaborative Plan to the Village Board of Trustees for approval.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia has adopted the Police Reform and Reinvention Collaborative Plan by Board Resolution.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Mayor DiLiberto is authorized to sign and submit the plan certification form, Resolution and the Police Reform and Reinvention Collaborative Process.

March 2, 2021

Village of Caledonia

Discussion on making improvements to the Village website. Trustee Santora will take the lead and contact the web designer Seth Graham to see if Seth would like to continue on with the website or have Trustee Santora take over that responsibility.

A **motion** was made by Deputy-Mayor O'Donoghue to schedule the 2021-2022 Budget Public Hearing for Monday, April 5, 2021 at 6:00 p.m.; Trustee Grant-Fletcher seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to schedule the Organizational Meeting for Monday, April 5, 2021 at 6:00 p.m.; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve Caledonia-Mumford Youth Baseball & Softball, Inc. use of the parks from March 22nd to July 20th for practice and games; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the 2021 Caledonia Fire District lease for rent of the facilities, \$2,400 a month; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the 2021 Town of Caledonia Police contract for \$2,500 annually; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

The 2021-2022 General & Water Budgets were presented as per changes made at the Budget Workshop on February 28th. A **motion** was made by Deputy-Mayor O'Donoghue to accept the budgets until the Public Hearing scheduled for April 5, 2021; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

March 2, 2021

Village of Caledonia

Bills were audited and ordered paid:

Abstract #670, General 2,359.08 & Water \$615.58

Abstract #482, Water \$14,843.04

Abstract #671, General \$38,272.04 & Water \$1,576.66

Abstract #483, Water \$7,005.00

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Public Hearing Comment Period – no comments were made from those in attendance.

A **motion** was made by Deputy-Mayor O'Donoghue to close the Public Hearing at 8:50 p.m.; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Resolution and order enacting Local Law #1-2021: the following resolution was offered by Deputy-Mayor O'Donoghue with Trustee Cappotelli moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on February 2, 2021 for a Public Hearing to be held on March 2, 2021 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposed Property Tax Levy Local Law.

WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on March 2, 2021 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the Proposed Local Law, or any part thereof, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt Local Law No. 1-2021.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia hereby adopts said Local Law No. 1 of 2021 a Local Law authorizing a property tax levy in excess of the limited established in General Municipal Law §3-c.

March 2, 2021

Village of Caledonia

RESOLVED, that the Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Code Book of the Village of Caledonia, and to give due notice of the adoption of said Local Law to the Secretary of State.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

There being no further business, a motion to adjourn was made at 8:55 p.m. by Deputy-Mayor O'Donoghue; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer