

**Village Board Meeting Minutes  
June 1, 2021**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, June 1, 2021 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Janet Cappelletti and Sarah Santora, Code Enforcement Officer Mike Burnside. Absent: Trustee Dorothy Grant-Fletcher, OIC Jared Passamonte and DPW Superintendent Chris Buckley

A **motion** was made by Deputy-Mayor O'Donoghue to approve the May 4, 2021 Board Meeting Minutes; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti and Santora

NAY: None

A **motion** was made by Trustee Santora to approve the May 28, 2021 Board Meeting Minutes; Trustee Cappelletti seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti and Santora

NAY: None

Discussion regarding replacing the four *Welcome to Caledonia* street signs as you enter the village. Quotes with drawings have to be submitted quickly to determine which vendor will get the contract. A \$5,000 reimbursement grant is available from the county if this is done before June 25<sup>th</sup>. A **motion** was made by Deputy-Mayor O'Donoghue to allow Clerk-Treasurer Ann Marie Grattan to process a payment mid-month for the new signs; Trustee Cappelletti seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti and Santora

NAY: None

Trustee Santora discussed the 2021 state grants available. Mayor DiLiberto would like to read the guide presented by Trustee Santora – The NYS of Opportunity Regional Economic Development Councils available CFA Resources. Trustee Santora volunteered and was given permission to contact Julie Barry the Livingston County grant writer.

**DPW Report** – Chris Buckley was unable to attend the meeting; no report issued.

**Code Enforcement Officer Mike Burnside presented the May CEO Report.** A permit was issued for a new village court door. Construction inspections were done at 3156 & 3154 State Street and 3271 Iroquois Road. There are on-going sale issues with 1 Technology Drive. 2881 Main Street is in the planning stages of converting to a car wash. A new house on Brown Road is in the initial planning stage. The home will be located in the lot next to the dental office.

Mike completed the annual land use survey from the Genesee Finger Lakes Planning Council. Also, 2926 Main Street has begun site-plan work for new mini-storage buildings. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti and Santora

NAY: None

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**Police Report** – OIC Jared Passamonte was unable to attend the meeting. A report was submitted. There were 71 calls for service, four motor vehicle accident reports, one mental health incident, 28 traffic tickets issued and two arrests. Propaganda stickers keep appearing on village light poles. The matter was resolved and the individual responsible will be dealt with accordingly. Assisted the LeRoy PD with a stolen vehicle and issued several tickets during the Click it or Ticket crackdown. Several finger prints were done for employment and pistol permits. Extra patrol was on for the school board budget vote; no issues were reported. Provided coverage at the Memorial Day Parade; no issues reported. Assisted the Livingston County Sheriff's Office with an attempt to locate an individual. A juvenile arrest for Assault 3<sup>rd</sup> was turned over to family court. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

**SRO Report** was submitted by School Resource Officer Mike Burnside. There were 15 district requests for police services, 19 out-of-building assists to other agencies, one arrest, two classroom visits and two emergency drills. There were five traffic stops with five tickets issued, a missing student, prom planning, pre-prom DWO demo planning, sexual assault investigation, vehicle lock outs, motor vehicle accident in the parking lot and car seat information sent to pre-K and kindergarten teachers. Also, there was an aggravate harassment report from a student and a juvenile arrested for an assault from a February incident. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to accept part-time Police Officer Matt Adam's letter of resignation effective May 24, 2021; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

**Clerk-Treasurer Ann Marie Grattan** presented the May Water Reconciliation Report and Water Credit Report for one credit issued to 02-1491, \$63. A **motion** was made by Trustee Santora to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

**Budget Amendments:** a **motion** was made by Trustee Cappotelli to accept the following Budget Amendments; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A3501 CHIPS/A5110.400 Street Contractual \$38,694

A2750 Aim Related Funds, \$13,401 & A7110.400 Park Contractual

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CD3089 State Aid NYMS/Office \$110,134 & CD1710.400 Administration \$15,000 &  
CD8668.400 Rehab Loans & Grants \$95,134

Mayor DiLiberto discussed his conversation with Two Plus for Management located on Leicester Street. The police have had several calls and complaints from tenants and the owners plan to have a new manager on site soon. They agreed to meet with Mayor DiLiberto the next time they are in Caledonia. Mayor DiLiberto sent a letter to the state with the support of Senator Gallivan and Assemblywoman Marge Byrnes regarding DOT issues within the village.

Deputy-Mayor O'Donoghue made the following resolution with Trustee Santora moving for adoption:

**MEMORIAL RESOLUTION BY THE  
CALEDONIA VILLAGE BOARD**

**Expressing regret in the passing of Timothy E. Anderson  
The Village lost an outstanding public servant  
in the recent passing of Timothy E. Anderson**

Timothy E. Anderson  
provided community service for many years  
as a Caledonia-Mumford School Board Member  
a Town of Caledonia Board Member  
a Cal-Mum Youth Baseball/Softball President  
a St. Columba Knights of Columbus Member  
and as a Recreation Commission Member  
for the Village of Caledonia

He served the Village with thoughtfulness and courtesy of which  
his family and friends can well be proud.

Now, therefore, to record our esteem for  
Timothy E. Anderson  
we, the members of  
the Village Board of the Village of Caledonia  
do hereby express our deep sorrow  
and sympathy in the recent death of  
Timothy E. Anderson

The Clerk of this Board is instructed to forward a copy of this resolution to the bereaved family and to set aside a page in the minutes of the Village of Caledonia for this memorial.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

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A **motion** was made by Deputy-Mayor O'Donoghue to approve the baseball & softball playing field at Tennent Park to be named *Tim Anderson Field*; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A dedication and parade will be held at the end of the baseball season.

**Bills were audited and ordered paid:**

Abstract #679, General \$24,134.21 & Water \$4,112.19

Abstract #489, Water \$126.99

A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to accept Trustee Janet Cappotelli's letter of resignation effective June 2, 2021 based on pending information from the NYS Local Retirement System; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue and Trustee Santora

NAY: None

Abstain from vote: Trustee Janet Cappotelli

Trustee Cappotelli is retiring in from teaching. To combine her teacher's retirement and state local retirement together, she is required to resign from the Trustee position, submit her Application for Transfer of Membership to Retirement and then the village would hold a special meeting which Mayor DiLiberto would appoint her back into the vacant position.

A **motion** was made by Trustee Cappotelli to adjourn at 7:55 p.m.; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Ann Marie Grattan

Village Clerk-Treasurer