

**Village Board Meeting Minutes  
January 4, 2022**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, January 4, 2022 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Dorothy Grant-Fletcher, Janet Cappotelli and Sarah Santora, Working Foreman Chris Buckley and Village Attorney Ed Russell. Absent: OIC Jared Passamonte and CEO Mike Burnside

A **motion** was made by Deputy-Mayor O'Donoghue to approve the December 7, 2021 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

**2022 Garbage & Recycle Bids** were read by Clerk-Treasurer Ann Marie Grattan:

Waste Management:

Year #1, June 1, 2022 - \$234,360

Year #2, June 1, 2023 - \$242,562

Year #3, June 1, 2024 - \$251,052

Casella

Year #1, June 1, 2022 - \$184,800

Year #2, June 1, 2023 - \$192,192

Year #3, June 1, 2024 - \$199,880

Mayor DiLiberto thanked the bidders and now Village Attorney Ed Russell will review the contracts/bid offers. Item tabled until Tuesday, February 1, 2022.

**Public Forum** – Caledonia Fire Department Jim Dutton and Mike Lubitow discussed their plans to create an EMS response team. The goal is to fill any gap between the 911 call and when the ambulance physically arrives. The EMS team would be volunteers only to provide basic life support as a registered care provider. The CFD would have to fund medical supplies. Mayor DiLiberto offered letters of support if needed to obtain the state license.

**Mayor DiLiberto Report** – upgrading our village parks. A Park Reserve can be created through a Special Election. A referendum would be brought to the public to vote on a new reserve. If the residents approve of it, funds could begin to be set aside for equipment and/or building facilities. The first park committee meeting in Monday, January 10<sup>th</sup> with members of the Recreation Commission and community volunteers. Trustee Cappotelli is the liaison to this committee.

Trustee Santora discussed the upcoming 2022-2023 Budget and has an idea to upgrade Monument Park near Pizza Land as a gathering area for family members, with music etc. Trustees can submit to the budget process items they'd like in the new budget, which Mayor DiLiberto will consider along with the other Department Budget proposals.

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**Clerk-Treasurer Ann Marie Grattan presented the December Clerk Report.** Submitted were Budget Status Reports for General, Water, Capital, CD Special Grant and Trust & Agency Funds, a list of revenues and expenditures and the Financial Report. Department Supervisors received their Payroll & Contractual Reports. A **motion** was made by Trustee Santora to accept the reports; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

**Code Enforcement Officer Mike Burnside presented the December CEO Report.** Building permits were issued for a car wash, fence, renovation of a vacant house and renovation of an apartment to a garage. Construction inspections continue at 3365 Brown Road, 2881 Main Street and 3213 Lehigh Street. 1 Technology Place had a water leak in the building. Also, new tax parcel numbers were issued by Livingston County for 1 Technology Place and the sale to Upstate Breaker took place on December 29, 2021. 229 North Street began demolition of the old mill without a permit. The owner has been contacted to apply for the permit. Mike met with a realtor regarding the sale of a commercial property on State Street. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

**Water & Street Superintendent Chris Buckley presented the December DPW Report.**

5,958,000 gallons of water was pumped and both water samples tested negative. A sanitary survey was completed by the Livingston County Department of Health. There were 11 stake outs performed. The materials for the Church Street Project have arrived. Remote water meters continue to be installed. Snow and ice control continues. Bruch was picked up after a wind storm with three damaged trees were removed. Tree trimming and removal was done for Monroe County at Wheatland Center Road and River Road. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

A **motion** was made by Trustee Grant-Fletcher to approve three DPW employees to attend a Water Operator Workshop on February 9, 2022; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

**Mayor DiLiberto read the Police Report due to the absence of OIC Passamonte.** There were 75 calls for service, 10 Town assists, six motor vehicle accidents, one mental health

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incident, two snow ordinance parking tickets and two arrests. Regarding the A-Plus/Sunoco store, the NYS Liquor Authority has implemented no sales of alcoholic beverages and/or beer until further notice, after violation referrals were made to the Buffalo District Office. A security guard is on duty from 10 p.m. to 3 a.m. Officer Burnside attended Shop with a Cop at Walmart in Geneseo. Several vehicles on Graney Road and in the Town, mostly unlocked, were opened and searched by an unknown suspect. The issue is still under investigation with the Caledonia PD and Livingston County Sheriff's Office. Due to TikTok social media threats for schools, extra patrols and security measures were put in place. Several different cases are being worked on for the Department of Social Services. There have been several fraud and identity theft complaints from Five Star Bank and the Bank of Castile. The new AED is ordered and all police vehicles will now have one. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

**Deputy-Mayor O'Donoghue read the School Resource Report due to the absence of SRO Burnside.** There were 16 calls for police services, 14 out-of-building assists to other agencies and two classroom visits. Of the 14 traffic stops, four tickets were issued. The SRO covered Crossing Guard duties for one week, assisted the Livingston County Sheriff's Office with a high school student mental health issue, met with a parent regarding a student's home behavior and investigated inappropriate photos sent by a student to other students. Also, the SRO assisted with a high school student missing person issue, worked with the school social worker and there was a school bus being passed incident. A **motion** was made by Trustee Santora to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Both OIC Jared Passamonte and Officer Mike Burnside were absent from tonight's meeting due to an ongoing police investigation.

**Bills were audited and ordered paid:**

Abstract #692, General \$5,408.61 & Water \$1,463.44

Abstract #501, Water \$14,810.89

Abstract #96, \$41,277.78

Abstract #502, Water \$211.48

Abstract #693, General \$67,437.71 & Water \$17,657.53

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee Santora seconded the motion

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

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A **motion** was made by Deputy-Mayor O'Donoghue to schedule two Budget Workshops, February 27, 2022 and March 6, 2022 at 9:00 a.m.; Trustee Cappotelli seconded the motion.  
AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora  
NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to hold a Public Hearing on Tuesday, February 1, 2022 at 6:30 p.m. on Local Law #1-2022, Tax Cap Override; Trustee Grant-Fletcher seconded the motion.  
AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora  
NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Transfers; Trustee Cappotelli seconded the motion.  
AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora  
NAY: None  
A3120.130 Police PT Personnel \$3,959.62 from A3120.110 Police Personnel  
H1440.400 Engineering \$7,909.50 from H8340.400 T&D Contractual  
H8310.400 Admin \$295.81 from H8340.400 T&D Contractual

A **motion** was made by Deputy-Mayor O'Donoghue to approve Jameson Barefoot as an alternate member to the Village Planning Board; Trustee Cappotelli seconded the motion.  
AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora  
NAY: None

There being no further business, a motion to adjourn was made at 7:45 p.m. by Trustee Grant-Fletcher; Deputy-Mayor O'Donoghue seconded the motion.  
AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora  
NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer