

Village Board Meeting Minutes
August 3, 2021

The Village of Caledonia Board of Trustees held a meeting on Tuesday, August 3, 2021 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Dorothy Grant-Fletcher, Janet Cappotelli and Sarah Santora, Code Enforcement Officer Mike Burnside, Police OIC Jared Passamonte and Working Foreman Chris Buckley.

A **motion** was made by Trustee Grant-Fletcher to approve the July 6, 2021 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Clerk-Treasurer Ann Marie Grattan read the legal notice for the bid of a 2011 Crown Victoria car. Two bids were received: Kyle Bice - \$1,000.00 and Thomas Callan - \$1,515.15. A **motion** was made by Deputy-Mayor O'Donoghue to approve Thomas Callan's bid offer for \$1,515.15; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Mayor DiLiberto's Report – a letter was sent from the Livingston County Board of Elections regarding the Marijuana Opt Out Bill, which would require a Special Election and referendum. Each board member was in agreement that the village will not opt out of local retail sales. However, as per the NYCOM April 15th Resources "The village may pass local laws and regulations governing the time, place and manner of the operation of licensed adult-use cannabis retail dispensaries and/or on-site consumption site, provided such laws or regulations do not make the operation of such licensed retail dispensaries or on-site consumption sites unreasonably impracticable as determined by the Cannabis Board. All adult-use licensees must comply with local zoning regulations."

The Livingston County Walls has not yet determined what will be on the mural painting to be located on Chris Green's building facing the village parking lot. However, on Friday, July 22, 2022, there will be a community gathering including food trucks. Trustee Santora will contact the Council of the Arts to inquire about music for the event. The county is paying for artists for 9 villages/towns. This will be to promote tourism by using an art trail. In-kind donations such as dinner, Airbnb gift certificates would be appreciated for the artist assigned to our village.

The Livingston County Landbanks has contacted Mayor DiLiberto regarding the two condemned properties on Mill Street which are in foreclosure. The properties are listed in court for approval to be taken over by Landbanks.

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Mayor DiLiberto, Water & Street Superintendent Chris Buckley, Clerk-Treasurer Ann Marie Grattan, Code Enforcement Officer Mike Burnside and JP Schepp of MRB Engineering are working on the Livingston County Hazard Mitigation Plan due on August 6th to the County Planning Board.

Trustee Cappotelli Report – The Recreation Summer Program has had minimal complaints this year. The program split into two age groups with younger children in the morning at Hamilton Park and older children in the afternoon at Washburn Park and is working well. Work performance evaluations for the five Park Supervisors/Aids will be given by the Director Josh Shelton. According to the New York Conference of Mayors commission group meetings should be in person as Zoom meetings have ended.

Trustee Santora Report – Senator Gallivan met with Mayor DiLiberto & Chris Buckley to discuss downtown flooding on State Street and grant funding. Trustee Santora is concerned about CHS response time in the village. Mayor DiLiberto will invite Reg Allen from CHS to the next village board meeting on Monday, August 30th to discuss a possible contract for the village.

Water & Street Superintendent Chris Buckley presented a verbal DPW Report for July. Park Place, Middle Road and Center Street were recently paved. The village will receive \$11,177 from the school for assisting with the sidewalk project. Discussion regarding using the ARPA (stimulus) funding for the Church Street water line and road project. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve Mayor DiLiberto to sign the MRB contract for engineering services, \$37,880; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

Code Enforcement Officer Mike Burnside presented the July CEO Report. A permit was issued for a gazebo and pavilion at the Legion on Church Street. Construction inspections continue at 3154 & 3156 State Street. Certificate of occupancies were issued for two porches and a daycare and a certificate of completion for a door. Violation notices were for smoke detectors, unsafe building and yard conditions. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher & Santora

NAY: None

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Officer in Charge Jared Passamonte presented the July Police Report. There were 80 calls for service, five motor vehicle accidents, one mental health incident, 17 traffic tickets issued and three arrests. Assisted the Livingston County Sheriff's Office with an incident at the A-Plus. An illegal peddler for solar services was informed a solicitor's permit is required to sell within the village. Storms brought damage to trees and power lines. An illegal dumping on private property incident was resolved. Foot patrol continues in all parks. There were family incidents on Center Street, East Avenue, Main and State Streets. There were several assists with the Department of Social Services and the Livingston County Probation Department. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Cappelletti seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher & Santora
NAY: None

Clerk-Treasurer Ann Marie Grattan presented the July Clerk Report. Submitted were Budget Status Reports for General, Water, Capital, CD Special Grant and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report and the Water Reconciliation Report. Department Supervisors received their Payroll & Contractual Reports. The Tax Reconciliation Report was also submitted. Taxes collected by July 31st was \$72,118 with \$50,148 outstanding. The Water Credit Report included a \$66 credit to 02-1921 & a \$99 credit to 02-1455 A **motion** was made by Trustee Santora to accept the reports; Trustee Grant-Fletcher seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher & Santora
NAY: None

A **motion** was made by Trustee Santora to approve the 2020-2021 Annual Clerk Audit conducted by Mayor DiLiberto; Trustee Cappelletti seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher and Santora
NAY: None

A **motion** was made by Trustee Santora to approve the LGS-01 Records Retention and Disposition Schedule review of fiscal records 2014-2015 for destruction conducted by Mayor DiLiberto; Deputy-Mayor O'Donoghue seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher and Santora
NAY: None

A **motion** was made by Trustee Cappelletti to approve the 2021-2022 School Resource Officer contract with Caledonia-Mumford Central School; Deputy-Mayor O'Donoghue seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappelletti, Grant-Fletcher and Santora
NAY: None

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Bills were audited and order paid:

Abstract #682, General \$1,997.47 & Water \$558.59

Abstract #683, General \$64,913.58 & Water \$4,283.36

Abstract #492, Water \$22,274.39

A **motion** was made to adjourn at 8:20 p.m. by Trustee Grant-Fletcher; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli, Grant-Fletcher and Santora

NAY: None

Ann Marie Grattan

Village Clerk-Treasurer